

**REPORT TO: CHILDREN AND YOUNG PEOPLE'S SERVICES COMMITTEE ON  
20 AUGUST 2008**

**SUBJECT: EDUCATIONAL SERVICES PPP BUDGET MONITORING  
REPORT**

**BY: DIRECTOR OF EDUCATIONAL SERVICES**

**1. REASON FOR REPORT**

- 1.1 The purpose of this report is to provide a summary statement for the PPP Budget as at 30 June 2008.
- 1.2 This report is submitted to Committee in terms of the Council's Administrative Scheme relating to the consideration of Capital and Revenue budgets and long-term financial plans.

**2. RECOMMENDATION**

- 2.1 **It is recommended that Committee considers and notes the revenue budget position as at 30 June 2008 as detailed in the report and in Appendix 1.**

**3. BACKGROUND**

- 3.1 The budget of £408,000 per annum for the next three years until 31 March 2010, was approved at the meeting of The Moray Council on 13 September 2006 (para 24 refers). The meeting of the Moray Council on 4 July 2007, approved the creation of a post of Project Manager for the Schools ICT Provision and costs were to be met from the PPP revenue budget ( para 21 refers). This has reduced the budget for 2008/09 to £345,321. The monitoring statement attached as **APPENDIX 1** to this report reflects this revision.
- 3.2 The monitoring statement shown as APPENDIX 1 details the expenditure in the project to 30 June 2008. This currently shows 16% of the total budget for the year having been spent. The procurement phase of the project has now commenced, the education adviser has been appointed and arrangements are in hand to engage the architect/technical adviser to complete the project team.
- 3.3 Note that updated figures are awaited from our external consultants. A revised budget for 2008/09 will be reported to the next committee.

**4. SUMMARY OF IMPLICATIONS**

- (a) **Corporate Development Plan/Community Plan/Service Improvement Plan**

The effective management of the PPP Revenue Budget is in line with Sound Management of Resources a working principle of the Corporate Plan.

**(b) Policy and Legal**

None

**(c) Resources (Financial, Risks, Staffing and Property)**

These are detailed in the report and in Appendix 1.

**(d) Consultations**

Consultations have taken place with the Head of Financial Services and the Senior Management Team within Educational Services whose comments have been incorporated in this report

**5 CONCLUSION**

**5.1 The latest revenue monitoring statement to 30 June 2008 shows a total spend of £56, 353 (16% of revenue budget).**

Author of Report: Andy Oliver, PPP Project Manager

Background Papers:

Ref: DMD/JR/Reports/Children and Young People's Services  
Committee/20 August 2008/Educational Services PPP Budget  
Monitoring Report

**APPENDIX 1**

**Schools PPP Budget Monitoring for the period 1 April to 30 June 2008**

	2007/08	2008/09			Cumulative
	Actual to 31/03/08 £	Annual Budget £	Actual to 30/06/08 £	Percentage	Total £
Staffing:					
Project Manager	24,574	84,317	18,976	23%	43,550
Adviser Technical	17,679	37,432	-	0%	17,679
Administrative	10,508	19,736	952	5%	11,460
Adviser Education		50,822	-	0%	0
Other Employee Costs		5,400	599	11%	599
Consultants	43,405	120,239	34,255	28%	77,660
Other Costs					
Property Costs	6,929	4,375	-	0%	6,929
Supplies and Services	2,095	3,000	70	2%	2,165
Travel & Subsistence	11	2,500	345	14%	356
Administrative Costs	4,552	17,500	1,156	7%	5,708
	<b>£109,753</b>	<b>£345,321</b>	<b>56,353</b>	<b>16%</b>	<b>166,106</b>

Still awaiting updated figures from the consultants, a revised budget for 2008/09 will be reported to the next committee.  
The charges for administration support are for two months only for a clerical Grade 1.